

TERMS OF REFERENCE FOR DEVELOPING VFM FRAMEWORK ON WATER RESOURCES ACCOUNTABILITY PROJECT (WRAP) - WWF PAKISTAN

1. OBJECTIVE:

The objective of this consultancy is to review the VfM-assessment framework (developed under the inception phase) and revise it to meet donor's requirements. Take the lead in developing monitoring indicators for VfM to ensure management systems (financial, procurement etc.) built to deliver (and monitor) the economy, efficiency, effectiveness and equity of the WRAP project. The consultant will be required to build on WWF's existing technical, financial and procurement mechanism and ensure alignment with FCDO guidelines.

2. SPECIFIC TASKS:

Review of draft VfM framework of the WRAP project and revise it as per the feedback from FCDO and WWF-Pakistan. The consultant is expected to coordinate with FCDO's focal point for VfM and also with WWF-Pakistan's project team on a monthly basis for the collection of the required information against the VfM indicators and report to FCDO on quarterly basis. The consultant is expected to develop indicators against the 4Es approaches mentioned below and also take the lead in reporting against the indicators:

a) Ensuring effectiveness

How NbS interventions delivered by WWF-Pakistan have created value in terms of community and infrastructure development and how well the targets were achieved? This will entail evaluating NbS delivery strategy, community mobilization water management and resource deployed for various interventions under the project.

b) Ensuring Economy

How WWF procures inputs and assures their quality? How fee rates of external consultants were negotiated below the fee cap where possible? Conduct periodic formal and informal "value for money" checks for all the proposed fee for partners.

c) Ensuring efficiency

How WWF-Pakistan use the inputs to deliver the activities and producing outputs. WWF-Pakistan's financial management procedures will be followed to ensure transparency.

d) Ensuring Equity

Does the project deliver results to all the intended beneficiaries? Or degree to which the results of the intervention are equitably distributed among the project sites.

3. DELIVERABLES:

The VfM consultant will be led by Project Director and assisted by other experts (Sr. Director, Project Lead and provincial project leads of WWF-Pakistan and VfM focal point from FCDO) to complete the following deliverables.

- Review the draft VfM framework and revise it based on technical inputs from FCDO and WWF-Pakistan. Finalize the VfM framework with monitoring indicators and get it approved from FCDO. The report should include an analysis of the project through a VfM lens and provide a contextual analysis of the issues related to VfM, methodology and means of collecting data, means of verifications, stakeholders engagement and develop a holistic

understanding of the assignment. The VfM framework will be submitted to FCDO for approval.

- Based on the updated and revised VfM framework suggest changes in the theory of change of the project (if required).
- Develop monitoring tools for collection of data (including global and satellite sources) against VfM indicators and train selected staff members of the WRAP team in using the templates and understand the concepts of VfM specifically related to the project activities.
- The consultant is expected to collect the data from WRAP teams to make the framework comprehensive addressing needs of the field interventions.
- The consultant will develop VfM framework and monitoring tools and submits 1st draft to WWF-Pakistan on 15th of April, 2023
- Consolidate the framework with the feedback from WWF-Pakistan and FCDO and ensure that all donor requirements have been met and VfM reports/framework achieves FCDO standards.
- Consultant submits final report to WWF-Pakistan on 25th April, 2023

4. REQUIRED QUALIFICATIONS/SKILLS OF CONSULTANT/FIRM:

The candidates/firm should have the following set of competencies and qualification for this consultancy assignment.

- At least Master's degree in economics or water resources management or related fields from a recognized university
- Minimum 3 years of experience of conducting cost benefit analysis and value for money for projects and programmes in relation to nature-based solutions.
- Practical experience of developing VfM frameworks with monitoring indicators for international development projects and organizations.
- Experience of working with FCDO on VfM would be an advantage.
- Sound knowledge and understanding of VfM concepts, approaches and frameworks used in the development sector with emphasize on water and climate.
- Proven English language proficiency, quality report writing, analytical and presentation skills.
- Willing to share evidences of previous work related to VfM and CBA of projects.

Experience in doing VfM assessments for conservation and nature-based solutions would be an advantage.

5. TIME FRAME

The time duration for completion of this consultancy is **1 Month**

6. GUIDELINE FOR SUBMISSION OF PROPOSAL/EXPRESSION OF INTEREST:

Interested consultants should submit the following documentation to Muzzammil Ahmed (mahmed@wwf.org.pk), Maham Zahara (mzahara@wwf.org.pk)

Brief introduction of consultant (attach detailed CV with references)

- Application form available at WWF website
- Understanding of the context
- Methodology
- Design Portfolio
- Work plan
- The consultant will submit the cost of assignment in lump sum including all applicable taxes of the Government of Pakistan.

7. SELECTION CRITERIA:

Applicant's proposal shall be evaluated based on the Quality and Cost Based Selection (QCBS) method. Under QCBS both technical and financial proposals shall be evaluated as per following criteria against a maximum score of 100 points;

- Technical Proposal 70%
- Financial Proposal 30%

The following criteria shall be used as a basis for evaluation of technical proposals:

- Qualifications (maximum 30 points)
- Experience relevant to the assignment (maximum 30 points)
- Adequacy of the proposed methodology and work plan (maximum 20 points)
- Skills & Competencies for the assignment (maximum 10 points)
- Prior experience with WWF-Pakistan (maximum 10 points)